**MINUTES OF**

**A REGULAR MEETING OF THE**

**HISTORIC PRESERVATION BOARD**

**OF THE CITY OF ARDMORE, OKLAHOMA**

**May 10, 2022 AT 4:00 PM**

**3RD FLOOR CITY COMMISSION MEETING ROOM**

**AT CITY HALL**

1. **CALL MEETING TO ORDER 4:00 PM**
2. **ROLL CALL**

Members Present Members Absent

Judi Elmore Daniel Romo

Wesley Hull

Tayler Thompson

Julie Longest

Kirk Rodden

1. **APPROVE THE AGENDA OF THE MAY 10, 2022 MEETING:**

A motion was made by Wesley Hull to approve the agenda of the May 10, 2022 meeting; seconded by Julie Longest. Motion approved unanimously (5-1).

1. **APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:**

March 15, 2022

A motion was made by Judi Elmore to approve the minutes of the March 15, 2022 meeting, seconded by Tayler Thompson. Motion approved unanimously (5-1).

1. **NEW BUSINESS**
   1. **CONSIDER AND TAKE ACTION ON A REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO DO THE FOLLOWING WORK: INSTALLATION OF A WALL MOUNTED METAL SIGN, AND A WALL MOUNTED MAILBOX ON THE FRONT DOOR AT 32 MILL STREET AND APPROVAL OR REJECTION OF ANY AMENDMENTS PROPOSED AND CONSIDERED BY THE HISTORIC PRESERVATION BOARD AT THE MEETING. CASE #HP22-05**

Kirk Rodden introduced the case.

Ryan Hicks presented the report.

Motion was made by Julie Longest for a finding of fact that the application meets the guidelines of the Secretary of the Interior and the City of Ardmore; seconded by Tayler Thompson. Motion approved (5-1).

Tayler Thompson made a motion to approve the application for the Certificate of Appropriateness; seconded by Julie Longest. Motion approved (5-1).

* 1. **CONSIDER AND TAKE ACTION ON THE ACCEPTANCE OF AN AMENDMENT TO OUR HISTORIC PRESERVATION DISTRICT GUIDELINESS TO INCLUDE GUIDELINES FOR THE INSTALLATION OF WALL MURALS, AND PAINTING UTILITY METERS.**

Kirk Rodden introduced the case.

Ryan Hicks presented the report.

Discussion determined that an amendment be made to the proposed application requirements to include written permission from ONG granting permission to paint a Utility Meter to be turned in with a Certificate of Appropriateness.

Motion was made by Wesley Hull for a finding of fact that the amendment to the proposed application requirements to include written permission from ONG granting permission to paint a Utility Meter to be turned in with a Certificate of Appropriateness Application meets the guidelines of the Secretary of the Interior; seconded by Judi Elmore. Motion approved (5-1).

Motion was made by Julie Longest for a finding of fact that the request to amend our historic district design guidelines to include the proposed standards for the installation of murals, the proposed design standards for utility meters, and the proposed application requirements meet the guidelines of the Secretary of the Interior; seconded by Judi Elmore. Motion approved (5-1).

1. **OTHER BUSINESS**
   1. **PUBLIC COMMENT-**
   2. **BOARD COMMENT-**
   3. **STAFF COMMENT-**

We will have a Historic Preservation Board meeting in June.

1. **ADJOURN 5:00 PM**