**MINUTES OF**

**A REGULAR MEETING OF THE**

**HISTORIC PRESERVATION BOARD**

**OF THE CITY OF ARDMORE, OKLAHOMA**

**January 11, 2022 AT 4:00 PM**

**3RD FLOOR CITY COMMISSION MEETING ROOM**

**AT CITY HALL**

1. **CALL MEETING TO ORDER 4:00 PM**
2. **ROLL CALL**

Members Present Members Absent

Daniel Romo

Julie Longest

Wesley Hull

Kirk Rodden

Judi Elmore

Tayler Thompson

1. **APPROVE THE AGENDA OF THE JANUARY 11, 2022 MEETING:**

A motion was made by Julie Longest to approve the agenda of the January 11, 2022 meeting; seconded by Daniel Romo. Motion approved unanimously (6-0).

1. **APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:**

November 16, 2021

A motion was made by Tayler Thompson to approve the minutes of the November 16, 2021 meeting, seconded by Julie Longest. Motion approved unanimously (6-0).

1. **NEW BUSINESS**
	1. **CONSIDER AND TAKE ACTION ON ADDITIONAL DOCUMENTATION PROVIDED FROM THE STATE HISTORIC PRESERVATION OFFICE FOR A CHANGE IN STATUS FROM NON-CONTRIBUTING TO CONTRIBUTING FOR THE STRUCTURE LOCATED AT 5-7 WEST MAIN STREET AND APPROVAL OR REJECTION OF ANY AMENDMENTS PROPOSED AND CONSIDERED BY THE HISTORIC PRESERVATION BOARD AT THE MEETING.**

Kirk Rodden introduced the case.

Matthew Pearce presented the SHPO report.

Motion was made by Julie Longest for a finding of fact that the application meets the guidelines of the Secretary of the Interior to a change in registry status from non-contributing to contributing; seconded by Tayler Thompson Motion approved (6-0).

* 1. **CONSIDER AND TAKE ACTION ON A REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO DO THE FOLLOWING WORK: INSTALLATION OF ONE PANEL WALL SIGN WITH A LOGO AT 219 W MAIN STREET AND APPROVAL OR REJECTION OF ANY AMENDMENTS PROPOSED AND CONSIDERED BY THE HISTORIC PRESERVATION BOARD AT THE MEETING. CASE #HP21-14**

Kirk Rodden introduced the case.

Ryan Hicks presented the report.

Motion was made by Julie Longest for a finding of fact that the application meets the guidelines of the Secretary of the Interior and the City of Ardmore; seconded by Daniel Romo. Motion approved (6-0).

Julie Longest made a motion to approve the application for the Certificate of Appropriateness; seconded by Daniel Romo. Motion approved (6-0).

* 1. **CONSIDER AND TAKE ACTION ON A REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO DO THE FOLLOWING WORK: REMOVAL OF ALUMINUM AROUND WINDOWS AND DOORS, AND INSTALLATION OF NEW DARK BRONZE ALUMINUM WITH TWO NEW DOORS ALONG STOREFRONT. INSTALLATION OF NEW ALUMINUM AWNING ABOVE STOREFRONT, AND NEW WALL MOUNTED LETTERING AT 110 EAST MAIN. INSTALLATION OF NEW BLACK WAREHOUSE LIGHTS ON FRONT FAÇADE BETWEEN THE UPPER WINDOWS TO ILLUMINATE EXISTING LETTERING AT 106 EAST MAIN AND APPROVAL OR REJECTION OF ANY AMENDMENTS PROPOSED AND CONSIDERED BY THE HISTORIC PRESERVATION BOARD AT THE MEETING. CASE #HP22-01**

Julie Longest introduced the case.

Julie Longest, and Daniel Romo discuss the conflicting addressing with Jessica Scott to mitigate further confusion.

Ryan Hicks presented the report.

Discussion determines that the awning was denied and needs to be reviewed and incorporate appropriate historic proportions such as sizing, color, and placement that aligns with historic storefronts at resubmission. Proposed signage was also denied and the material needs to be re-submitted as a material that falls within our design guidelines.

Motion was made by Tayler Thomspon for a finding of fact that the request to install new black warehouse lights between the upper windows to illuminate existing lettering at 106 E Main meets historic guidelines. Additionally, the request to replace aluminum window and door trim, and installation of type E insulated glazing with bronze tint and two 3’ x 7’ doors at 110 E Main meets the guidelines of the Secretary of the Interior and the City of Ardmore; seconded by Daniel Romo. Motion approved (5-0).

Judi Elmore made a motion to approve the application for the Certificate of Appropriateness; seconded by Daniel Romo. Motion approved (5-0).

* 1. **SESSION FROM THE STATE HISTORIC PRESERVATION OFFICE (SHPO) TO COMPLETE AN INTERIOR STANDARDS TRAINING.**
1. **OTHER BUSINESS**
	1. **PUBLIC COMMENT-**
	2. **BOARD COMMENT-**

We are excited to have the State Historic Preservation Office down to deliver a training, and expressed gratitude for taking time to travel down and deliver the training.

* 1. **STAFF COMMENT-**

We are excited to have the State Historic Preservation Office down to deliver a training, and expressed gratitude. No cases for next month.

1. **ADJOURN 6:00 PM**